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CALIFORNIA HIGH-SPEED RAIL AUTHORITY

MEMORANDUM

To: Authority Members

Date: June 26, 2009

From: Quentin L. Kopp, Chairman

Subject: Agenda Item 7 – Board Policies and Procedures

The Authority board, staff and contractors have the great opportunity and challenge of building the largest public works project in the nation and to build it at lowest cost to the public with the highest and the best standards and be the investor as well the guardian of billions of dollars of public funds.

To prevent inadvertent misuse, abuse, or waste of public funds and to maintain the pace, and to keep the project on time and on budget, the board must establish clear and understandable protocol for its activities and activities of the staff and consultants. These protocols should be reviewed and approved by the board as policy and procedure documents and made available to the public.